Riverside County Library System
Chromebook Quick Start Guide

What are Chromebooks?

A Chromebook is a laptop that runs on the Google Chrome Operating System. Chromebooks primarily use Google's Chrome web browser and Google's wide variety of cloud-based apps, as well as apps available through their Google Play app store.

Getting Started with Your Chromebook

1 Turning on your Chromebook

i To turn on the Chromebook, press and hold down the power button (⏻) located on the right side view on the keyboard.

ii Select a network from the "Connect to network" list to connect to the internet.

2a Signing in if you DO NOT have a Google Account

i At the bottom left of the screen click the "Browse as Guest" button. This will allow you to use the Chromebook without logging in. When you use the Chromebook as a Guest User, any files downloaded to the Chromebook, and your browsing history, will be deleted when you log out.

ii The window will display 'Library Patron' with an arrow. Click on the arrow, it will take you to a browser. 'Browse as Guest' and 'Add Person' are options provided.

iii If you would like to create a Google Account, once signed in as guest, you can click the Chrome icon (🌐) in the bottom center of the screen.

iv Enter *accounts.google.com/signup* into the URL bar. You will be asked to fill out your name along with a password and username.

v Once completed, you can use this e-mail and password to log into next time you sign in!

2b Signing in if you DO have a Google Account

i A window will appear saying "Sign in to your Chromebook". If you have a Google account (an e-mail that ends in @gmail.com) sign in with your e-mail and password.

ii A window will appear saying "You're signed in!" and ask you to click accept and continue.

iii A window for "Google Play apps and services" will appear. You can either skip or allow.

iv You are now signed into your Chromebook

3 Turning off your Chromebook

i Press and hold the power button (⏻) on the right side of the keyboard.

ii Select Shut Down on the left hand side from the options.

iii Your Chromebook will now be powered off.

Quick Keys

ESC Back Forward Refresh Full Screen Overview Brightness Mute Volume Lock

Chromebook ports

Volume Power USB port   Charging port USB port Headphone/mic

NEED MORE ASSISTANCE?
Call the library you borrowed the Chromebook from.